

## Statement of Consideration (SOC)

PPTL 25-05 C3 Sections (Child Care). The following comments were received in response to SOP drafts sent for field review. Thanks to those who reviewed and commented. Comments about typographical and grammatical errors are excluded; these errors have been corrected as appropriate.

### **SOP C3.3 Early Care and Education**

#### **1. Comment**

1. Submits a request for childcare to the service region administrator (SRA) for a child in the care of non-working foster or adoptive parents if Early Head Start, Head Start, or public preschool will not meet the child's needs and a qualified professional has documented one of the following:
  - A. The child has behavioral or therapeutic needs that would be met by enrollment in a high-quality childcare setting;
  - B. The child has developmental or educational needs that would be met by enrollment in a high-quality childcare setting; or
  - C. The foster parent has a short-term need for childcare due to medical or other reasons that would disrupt placement if childcare is not provided;

The childcare exception attached should be completed and sent with the appropriate signatures, along with the letter and documentation required to [CHFSDCBSDAFMSpecialExpenses@ky.gov](mailto:CHFSDCBSDAFMSpecialExpenses@ky.gov) to have final DAFM approval

**Response:** An additional procedure has been added to this SOP section detailing this process. The exception form will be added to the Documents section of the SOP.

7. Submits ~~the Childcare Exception form a request for childcare~~ to the service region administrator (SRA) for a child in the care of non-working foster or adoptive parents if Early Head Start, Head Start, or public preschool will not meet the child's needs and a qualified professional has documented one of the following:
  - A. The child has behavioral or therapeutic needs that would be met by enrollment in a high-quality childcare setting;
  - B. The child has developmental or educational needs that would be met by enrollment in a high-quality childcare setting; or
  - C. The foster parent has a short-term need for childcare due to medical or other reasons that would cause a disruption in placement if childcare is not provided;

8. Upon approval of the SRA, forwards the completed Childcare Exception form and any supporting documentation to [CHFSDCBSDAFMSpecialExpenses@ky.gov](mailto:CHFSDCBSDAFMSpecialExpenses@ky.gov)
  9. Utilizes information from the ECE provider(s) to assess the developmental needs of the child to inform case planning and service provision.
2. **Comment:** I know the DCC-85 is a Division of Child Care form but is there a possibility to add a notation or a box to mark if the child is in DCBS custody? If the child is in DCBS custody and the placement is receiving reimbursement – CCAP referral should not be done but refer to their R&C worker? We are getting A LOT of CCAP referrals for relative and fictive kin that should be paid in TWIST and not CCAP.

**Response:** The DCC-85 has been updated to include a note at the top  
**\*This form should not be used for children in DCBS custody.**

3. **Comment:** Staff feel that these new additional policies are too wordy and long. They feel there is no need for all of the background information and explanation of programs in the actual SOP. Staff feel these need to be shortened to what is necessary for workers to make the referrals and what is required for them to do. All of the other information is just an explanation of studies and programs.

**Response:** The desire for more concise writing is noted and will be considered moving forward. The provision of additional context is intentional to support the agency and staff in moving from transactional to transformative practice with children and families. Providing additional information is intended to help staff understand the reason for the policy, its importance, and to provide enough information about resources to make the most appropriate referrals based on the individual circumstances and needs of the child and family (rather than cookie-cutter approaches). It is understood that not all staff need to read this information or may not want to navigate it more than once. The tabs on the right-hand side of the SOP screens can help staff navigate to the SOP section needed (which may only be Procedure), when working from a laptop. The ability to navigate to specific sections from a mobile device is being explored. These capabilities will allow staff to have access to as much or little guidance as needed depending on their level of experience and knowledge.